

## Application for Free School Meals

APPLICATION FOR FREE SCHOOL MEALS																		
<p><b>You will qualify for free school meals if you or your partner are receiving:</b></p> <ul style="list-style-type: none"> <li>• Income Support</li> <li>• Income-based Jobseekers Allowance</li> <li>• Support under Part VI of the Immigration and Asylum Act 1999</li> <li>• Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross of no more than £16,190).</li> <li>• Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit</li> <li>• The guaranteed element of State Pension Credit</li> <li>• Universal Credit</li> </ul> <p><b>To apply please complete fully in BLOCK CAPITALS and ensure you have read the guidance at the end of the form. Return this form to the academy and at the same time provide legitimate evidence of entitlement to any of the above. PLEASE RETURN TO ADMISSIONS OFFICER</b></p>																		
School	Ark Victoria Academy																	
Your address																		
Email address																		
Postcode	Home Tel No	Mobile Tel No																
	You (Relationship to student)	Partner (Relationship to student)																
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>																
Surname / Family Name																		
Other Names																		
Date of Birth	<table border="1"> <tr> <td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td> </tr> </table>			/			/			<table border="1"> <tr> <td></td><td></td><td>/</td><td></td><td></td><td>/</td><td></td><td></td> </tr> </table>			/			/		
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National Insurance Number	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>									<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>								
Do you or your partner receive Income Support or Income Based Job Seekers Allowance?	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>																
Child tax credit (provided you are not also entitled to Working Tax Credit and have an annual gross income into the household that is no more than £16,190)	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>																
AND / OR: Support under Part VI of the Immigration and Asylum Act 1999	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>																
AND / OR: Guaranteed element of State Pension Credit	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>																
Universal Credit	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>																

APPLICATION FOR FREE SCHOOL MEALS (continued)				
Children living with you who go to school				
First Name	Last Name	Sex	Date of Birth	School

<b>Declaration:</b> If you give false information you could be prosecuted	
<ul style="list-style-type: none"> <li>- As far as I know the information I have given is complete.</li> <li>- I agree that you may make any enquiries to check the information I have given.</li> <li>- I will tell you at once if my circumstances, income or savings change.</li> <li>- I will tell you at once if there is any change in the circumstances or income of the people living in my house.</li> </ul>	
Your signature	Date

FOR SCHOOL OFFICE USE ONLY:						
To be completed by Admissions Officer:						
FSM Start Date:				FSM End Date OR FSM Annual Review Date:		
Please Tick Eligibility Evidence Seen:						
Income Support	Income Based Jobseekers Allowance	Immigration + Asylum Support	Child Tax Credit	Working Tax Credit run on	Guaranteed State Pension Credit	Universal Credit
FSM Eligibility Outcome Y/N:						
Admissions Officer checked documentation		Signature			Date	
Data Assistant entered onto MIS		Signature			Date	
Deputy Head counter check		Signature			Date	

**Parents/Carers, by completing this form for Free School Meals, you will be helping us in our application for additional Pupil Premium funding. Please take a moment to complete this application irrespective of whether or not you are, or believe you ever will be, in receipt of one of the benefits.**

## How to claim free school meals

You may be eligible to claim free school meals for your child, up to the age of 19-years-old, if you (or your child) get one of the following:

- Income support
- Income-based Jobseeker Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on (paid for the 4 weeks after you stop qualifying for Working Tax Credit)
- The guaranteed element of State Pension Credit
- Universal Credit

To claim a free school meal you should ask your child's school or nursery for an application form. You will need to complete the form and return it to the school/nursery, along with evidence to support your application.