

05 November 2018

Dear Parent/Carer,

Emergency Closure Procedures

In preparation for the winter months please see below a reminder of the procedure for Emergency Closures of Ark Victoria Academy:

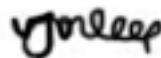
- A text message will be sent to the parent/carers mobile phone number held by the academy. Please make sure that the school has your latest mobile number at all times
- The school website will be updated immediately any decisions are made
<http://arkvictoria.org/>
- Only one radio station will carry the information "FREE RADIO" so please check their radio station or website
<http://www.freeradio.co.uk/search?q=schoolclosures®ion=birmingham>
- Birmingham City Council School Closures website will be updated
www.birmingham.gov.uk

I hope this makes the process clear but should you have any queries then please contact the academy.

Yours sincerely,



Perdip Mann
Secondary Headteacher
Ark Victoria Academy



Victoria Twort
Primary Headteacher
Ark Victoria Academy