

Ark Victoria teacher guidance on behaviour summer 2020

Context

Following a prolonged closure of Ark Victoria Academy, for the vast majority of students, during this pandemic, we are delighted to be able to invite Y10 students into school for part of the summer term. Y10 students will have the opportunity to attend a series of face to face meetings with their tutor to discuss academic and pastoral concerns, alongside some small group controlled assessment work and small group subject knowledge enhancement sessions. The following behaviour guidelines will be put in place to ensure everyone remains safe.

With social distancing taking place in school, we have had to make changes to the behaviour policy to reflect this. Below is the new procedure for behaviour for the summer 3.2 term:

- Students cannot be sent out the class for any reason unless they are going to the toilet
- Students cannot be parked in another classroom as this will not follow the school social distancing protocols
- Staff to follow the usual behaviour routines in the classroom for low level disruption
- If a student is not following the teacher instructions, complete the on call form
- A member of SLT will remove the student and inform the student they will need to work from home for the rest of the day
- The class teacher will contact the student's parents and inform them of what has happened and inform the parents if there are any further breaches, the student will work at home for the rest of the term
- If that student breaches the code of conduct again, the on call procedure will be used
- The member of SLT will remove the student and explain that this is their second breach and they will not be allowed to come back for the remainder of the term
- The SLT member will phone home and inform the parents that their child has breached the code of conduct again and therefore will need to work from home for the remainder of the term

It is important that students are kept within their groups for breaks and lunches but also that students go to the toilets signposted for them. Below is the student code of conduct that they will sign when they have their pastoral meeting with their form teacher.

During the summer term, I will ensure I follow the following rules put in place to ensure the school remains a calm and productive environment for learning, as well as helping my peers and teachers to minimise Covid-19 transmission:

- I will follow the rules and expectations of my school laid out in our code of conduct
- I will try to model the school's values of being **ambitious, resilient** and **kind**
- I will follow staff instructions at all times, remembering that the adult is in charge
- I will ensure that I am focused and attentive in all lessons and meetings with my teachers
- I will complete all work set to the best of my ability
- I will follow the routes set out on my map to my lessons and follow the one way system
- I will ensure I am always 2 metres away from the nearest student or teacher in lessons and social time
- I will only go to the toilets which have been designated to my group
- I will ensure I stay in the area designated to my group at break and lunchtimes
- I will ensure I arrive to school at the time allocated to minimise interaction with other students
- I will wash my hands when I arrive at school at the designated handwashing station
- I will wash my hands throughout the day, following the government guidelines
- I will only use the equipment given to me and not use equipment from others
- I will be respectful to all students and adults at all times

I am aware that if I breach the guidelines above, the steps below will be used:

- The class teacher will use on-call to contact a member of SLT to remove the student
- The student will be asked to work from home for the rest of the day
- The class teacher will follow up with a phone call home to explain the issue and the expectations
- The class teacher will explain that the student can come back to school but any more breaches will result in the student working at home for the remainder of the term
- If a student re-offends, the on-call procedure will be used with the student being sent home
- This will be followed up with a phone call home to explain to parents that the student has breached the code of conduct and will have to work at home for the rest of the term

Student Name

Student Signature

Date signed
