

5th December 2022

Dear Parent/Carer,

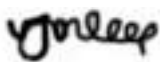
Emergency Closure Procedures

During the winter months, in the event of heavy snowfall or dangerous conditions, we may have to close the academy. Please see below for a reminder of the procedure for the Emergency Closure of Ark Victoria Academy.

- A text message will be sent to the parent/carers mobile phone number held by the academy. **Please make sure that the school has your latest mobile number at all times**
- The school website will be updated immediately any decisions are made
<https://arkvictoria.org/>
- Only one radio station will broadcast the information "FREE RADIO" so please check their radio station or website
<http://www.freeradio.co.uk/search?q=schoolclosures®ion=birmingham>
- Birmingham City Council School Closures website will be updated
www.birmingham.gov.uk

I hope this makes the process clear, but should you have any queries then please contact the academy.

Yours sincerely,



Ms Ela McSorley
Principal All-Through

Mrs Victoria Twort
Primary Headteacher