

4<sup>th</sup> September 2020

Dear Parent/Carer

Thank you for your continued support and patience as we begin our new academic year with new timings and procedures.

So far we have been really pleased with the way things have gone, it is fantastic to have our pupils back in. However, we do need to remind you of some important changes to help keep us all safe:

- 1) all children to arrive into school unaccompanied by parents in years 5 and above
- 2) children who arrive to school with parents (years 4 and below) to follow the guidance to keep us safe:
  - please drop off your child and then leave the school site
  - please do not congregate with other parents
  - please do not remain on site
  - please remember you cannot come into school unless a meeting has been pre-arranged
- 3) all children to arrive at the time specified below

### Start Times

Year Group	Timing	Entrance
Y7	8.10 - 8.20	Talbot way
Y8	8.30 - 8.40	Boulevard
Y9	8.30 - 8.40	Talbot way
Y10	8.20 - 8.30	Boulevard
Y11	8.20 - 8.30	Talbot way

- 4) all children to leave at the time specified below on Monday to Thursday:

### Finish Times

Year Group	Timing	Entrance
Y7	15:00	Talbot way
Y8	15:35	Boulevard
Y9	15:30	Talbot way
Y10	15:20	Boulevard
Y11	15:25	Talbot way

### On Fridays:

Year Group	Timing	Entrance
Y7	13:15	Talbot way
Y8	13:20	Boulevard
Y9	13:25	Talbot way
Y10	13:30	Boulevard
Y11	13:35	Talbot way

If you are collecting your child at the end of the day, please come at the allotted time for your child's year group and please follow the rules as above:

- collect your child and then leave the school site
- do not congregate with other parents
- do not remain on the school site for any longer than necessary
- remember you cannot come into school unless a meeting has been pre-arranged

We really appreciate your support in helping to keep our school safe for everyone.

If you have any questions, please go through your child's teacher or head of year in the first instance.

Yours sincerely,



Ms Ela McSorley  
**Principal All-Through**