

November 2020

Dear Parents/Carers,

Once again, we would like to thank all of you for your ongoing support this term, especially in the current circumstances. We are constantly evaluating and reviewing what we do considering the regional and national infection rate of the Covid-19 virus.

As we approach the winter months and the temperature falls, we are aware of the need to ensure the students are warm enough in the classroom during lessons. We have had the heating on this week, but we also need to keep windows and doors open to ensure the classrooms are well ventilated with fresh air.

We are allowing the students to wear a coat or an Ark Victoria PE hoodie under their blazer in the classroom. Hoodies that are not part of our school uniform should not be worn.

We will continue to notify you of any updates to our procedures and if we are informed of any positive Covid19 cases in school. In the meantime, if your sons/daughters are absent from school for any reason, all work can be located on MS teams the website or a resource pack for KS3 students. All the information on what the students should be completing at home, how to access the work, suggested schedules and how to contact the staff is available here: <https://arkvictoria.org/secondary-home->

Parents If you would like to discuss the content of this letter, please do not hesitate in contacting me.

Yours faithfully,



**Ms. V. Chatwin**  
**Director of Behaviour Culture & Ethos**